

Work Health and Safety Committee  
Tuesday 27 September 2022, 3.35pm

Minutes

Present Members:

Mr Andy Smith, Convenor

Mr Deniz Akinci

Professor Erik Arstad, Chair, Radiation Safety Sub-Committee

Miss Hayley Boakes

Ms Sandra Bond

Dr Theo Bryer

Mr Adrien Cooper, Chair, Infrastructure Safety Sub-Committee

Miss Donna Dalrymple, Chief People Officer

Mr Ian Dancy, Chair, Fire Safety Sub-Committee

Mr Simon Galloway

Dr Rachel Hadi-Talab

Mr Max Hill, Director of Workplace Health

Mr Damian Johnson

Mr David Ladd

Mrs Portia Lamb, Head of Safety Governance and Risk

Ms Denise Long, Director of Student Support and Wellbeing

Dr Matt Lougher

Mr Muhammad Mehmood

## Work Health and Safety Committee Minutes - 27 September 2022

Ms Becca Neaves-Cummings

Mr Danny Patel

Ms Laura Tomson

Apologies:

Mrs Sonia Buckingham

Dr Rebecca Caygill

Dr Alun Coker

Mr Keith Harvey

Mr Paul Stirk, Director of Safety Services

Ms Joanne Tapper

### Part I: Preliminary Business

#### 102 Membership

102.1 Mr Andy Smith, Vice-President (Interim) (Operations), and Mr Adrien Cooper, Chair, Infrastructure Safety Sub-Committee, had joined the Committee.

102.2 Mr Andy Smith replaced Ms Fiona Ryland as Convenor of the Committee.

#### 103 Minutes

103.1 The Work Health and Safety Committee (WHSC) approved the minutes of the meeting held on 31 August 2022.

#### 104 Matters Arising (Paper 12- 57)

104.1 Regarding minutes 64.9 and 64.10 relating to the workload model: the Chief People Officer reported that Ms Catherine Stow had taken on the project and would attend a future committee meeting to provide an update on the scope and timelines of the project.

104.2 Regarding minute 71.5 relating to the Institute of Prion Diseases Containment Level 3 laboratories incidents/HSE inspection issue: the Chair, Fire Safety Sub-Committee advised that the associated report was delayed and he would update Mr Damian Johnson on progress directly.

104.3 Regarding minute 86.3 relating to the Institute of Prion Diseases Containment Level 3 laboratories incidents/HSE inspection issue: the Head of Safety Governance and Risk reported that the risk assessment for the derogation





## Work Health and Safety Committee Minutes - 27 September 2022

of waste held on site. Any breaches of regulations could have considerable consequences, including the stopping of research, fines and site closure.

108.3 The Chair, Infrastructure Safety Sub-Committee agreed to bring an action plan to the next meeting addressing these concerns, including a mechanism to review the performance of the waste management contractor.

### Part III: Other Business for Approval or Information

109 Any other business

109.1 Miss Hayley Boakes raised that the outcomes of the sub-committees did not currently feed into the Work Health and Safety Committee. The Convenor agreed to review the flow of information between the sub-committees and the WHSC, and also the wider communication of outcomes.

109.2 The Students' Union's Welfare and Community Officer's requested that Mr Rohan Perera, the new Head of Facilities and Health and Safety at the Students' Union, be added to the membership.

The meeting finished at 4.55pm.

Pan Joannou