

# HEALTH AND SAFETY COMMITTEE

21 April 2016

## MINUTES

*PRESENT:*

Ms Lesley Alterman	Mr Rex Knight ( <i>Convenor</i> )	Ms Sue Chick
Dr Alun Coker	Dr Paul Cassell	Mr Max Hill
Mr Brian Kavanagh	Mr Andrew Grainger	Mr David Ladd
Mr Paul Stirk	Mr Doug King	
	Mrs Elizabeth Sutton-Klein	

*In attendance:* Ms Karen Smith (Wellbeing Consultant); Mr Steve Tidmarsh (Safety Adviser).

*Apologies for absence were received from:* Ms Cathy Brown, Mrs Sonia Buckingham, Ms Jillian Deans, Mr Peter Kelly, Mr Mohammed Ali Mumtaz, Ms Tamsin Piper, Mr Tom Robinson, Mr Nigel Waugh.

*Key to abbreviations*

FFI	Fee for Intervention
HSC	Health and Safety Committee

### Preliminary business

#### 23 MEMBERSHIP

23.1 Ms Tamsin Piper had replaced Mr Richard Marguerie as appointed representative for the Division of Biosciences.

#### 24 MINUTES OF THE MEETING OF 26 JANUARY 2016

24.1 – the Minutes of the HSC meeting held on 26 January 2016 [*HSC Mins.13 – 22.1, 26.01.16*].

#### 25 MATTERS ARISING FROM THE MINUTES



The assessment would then be compared to the recorded number of first aiders for that building held within riskNET. Where there was a shortfall at a particular location, departments in the building concerned would be notified by Safety Services whether additional first aiders were required or First Aid Appointed Persons would suffice.

- 28.2 Requests for first aid training for normal operations would no longer require a specific first aid needs assessment to be made by the Department. Safety